

भारतीय सूचना प्रौद्योगिकी संस्थान कोट्टायम INDIAN INSTITUTE OF INFORMATION TECHNOLOGY KOTTAYAM

(An Institution under Ministry of Education, Govt. of India governed by an Act of Parliament) Tel: 04822-202100 (Office), 202135 (Academics), 202110 (Security), 202102 (Accounts)

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15th Dec . 2021

OFFICE MEMORANDUM

Sub: Appointment of Nodal/Liason Officer-SC/ST/OBC Cell of the Institute.

The competent Authority has appointed Dr.Koppala Guravaiah, Assistant Professor as the Nodal/ Liason Officer-SC/ST/OBC cell of the Institute with immediate effect and until further orders.

The Nodal/Liason Officer will act as the "single point of contact "for all matters relating to the reservation in appointments and admissions, redressal of grievances, harassment, discrimination etc.

Dr.J V Bibal Benifa the present Nodal / Liason officer is to complete the handing over at the earliest and intimate to the undersigned.

Copy to: 1) All Faculty/Staff/Students

- 2) Notice Board/Webmaster
- 3) Director's office/Registrar's Office
- 4) JAO/File